

Lunch Ordering

1. Log onto Renweb.com
2. District code sjs-pa
3. User Name - contact Olivia if you do not have one or remember yours
4. Password
5. Click on Family portal
6. Click forward to change the calendar to Sept to see the menu
7. In the right corner click on month so you can see more than 5 days
8. Click Create web order
9. Click on your child's name
10. Click the first date and the menu will appear for that day
11. Add 1 to ONLY the Entrée, sides and milk are included
12. Add for extra entrée if you child eats more than one serving
13. When done ordering, click submit and it should take you to the portal to pay.
14. If it is asking for a code, just click on it until it sends a code to you email, then you can copy and paste and open the portal.

Good luck! Hopefully this helps!